

PERFORMANCE WORK STATEMENT

Attachment 1

4.9 The contractor shall separately itemize each pickup for trash and debris by: type of pickup, date, weight/volume and cost. The contractor shall invoice the government monthly for the costs of trash (in tonnage) and debris (in cubic yards) pickup. Before approving the monthly invoice, the government reserves the right to require the contractor to provide the original tickets; otherwise, the contractor shall submit a copy of the tickets with their monthly invoice. Dump fees, trip costs, trash compactor rental fees and any other “fees” shall be submitted as either “Trash Pickup” or “Debris Pickup”.

4.10 The contractor shall provide “minor” maintenance and up keep in restrooms, areas with sinks/kitchenettes, offices and other COTR directed locations (e.g., installing “stand alone” soap dispensers, repairing existing under the sink soap dispensers, paper towel dispensers, body shampoo dispensers, fitness equipment disinfecting wipes, Bad Air Sponges etc.) All items shall be approved by the COTR before being placed.

The contractor shall not be responsible for fixing or repairing major restroom fixtures (e.g. broken stall doors, broken light fixtures, mirrors, hot/cold water faucets or showers.) The restroom “policers” and supervisors shall write up any “major” items using a COTR provided work ticket. Restroom policers/cleaners shall also attempt to unclog any stopped up commodes before doing a work ticket (due to low flow flush valves, commodes can easily become clogged and a quick “plunge” usually frees it.)

4.11 SAFETY for all personnel stationed at or visiting this facility is the primary concern of the government. The contractor, Project Manager, supervisors, employees and sub-contractors shall at all times, take the immediate necessary action(s) to protect all personnel from spills, tripping hazards, water, snow, floor/carpet cleaning operations, or any other task listed in the Periodic and Daily Cleaning Task chart. The contractor’s employees shall take immediate actions to clean, treat, wipe up, rope off or otherwise take control of any situation that endangers, the health or safety of occupants of this facility. The contractor’s employees shall notify the COTR/Assistant COTR, the Building Manager, Security Guards or PM as quickly as possible that such a condition exists. *NOTHING in this paragraph shall be interpreted by the contractor and its employees to mean that they are required to endanger their own health or safety.*

4.12 Terrazzo and marble flooring are located on every floor (except the basement/attic) and shall have a high shine/wet look at all times. The contractor shall ensure all terrazzo/marble cleaning/maintenance/work should comply with specified provisions, practices and recommendations of the National Terrazzo and Mosaic Association, Inc. (NTMA), www.ntma.com. This includes using the proper “slip-resistant” sealer, ph neutral cleaners, polishes, grinding/buffing pads, dust mop heads and protection when required.